



BCM INTERNATIONAL SCHOOL

Affiliated to CBSE, New Delhi

Affiliation No.- 2430414, Code - 16260

Jamna Barbetia Road, Khirinda, Krishnapriya,
Paschim Medinipur, Pin-721140

Form No.: BCMIS-AF/ 83 /20__-20__

ADMISSION FORM

Class to which admission is sought:

Session:

Student's Personal Details:

Student's Name : (In Block Letters)

Gender: Male ☐ Female ☐ Any other ☐

Date of Birth: ____/____/____ (Date/Month/Year) Nationality:

Mother Tongue: Second Language: Bengali ☐ Hindi ☐

Has the student applied for admissions to this school previously?

Parent's Personal Details:

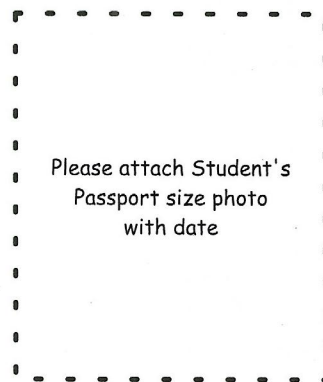
Details	Mother	Father / Guardian
Full Name (in block letters)		
Educational Qualification		
Nationality		
Residential Address		
Aadhaar No.		
E-mail		
Occupation		
Company/Organization		
Office Address		
Annual Income		
Phone Number		
WhatsApp Number		

*Please use CAPITAL LETTERS to complete the form.

Phone: 03222-238100 // 9883834449 // 9679389953

E-mail: bcmi.school@gmail.com

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Student's Other Details:

Whether the candidate is:-

- (i) Single Girl Child: Yes ☐ No ☐
- (ii) Specially abled (Divyangjan): Yes ☐ No ☐
- (iii) Belonging to the EWS: Yes ☐ No ☐

Category: General ☐ SC ☐ ST ☐ OBC ☐

Aadhaar No.:

Blood Group:

Does the student have any serious/chronic medical conditions?

If yes, please explain

Student's Academic Details:

Name & Address of the last attended school:

Class last attended:

Last school affiliated to

(i) CBSE ☐ (ii) CISCE ☐ (iii) IB ☐ (iv) State Board ☐

(v) Any other (please specify):

Result of last class:

Subject	Maximum Marks	Marks Obtained	% of Marks	Remarks

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Transfer Certificate Details:

Transfer Certificate No. Date of Issue

Details of Siblings (if any):

Name	Brother / Sister	Age	School studying in

Required Documentation for Admission

1. Self-Attested copy of Birth Certificate and Health Card of the child must be submitted along with the duly filled in Admission Form Date of birth, name of the child and name of the parents filled in Admission Form must match with the Birth Certificate.
2. Blood Group Certificate of the Child.
3. Medical Certificate, if the child is with Special Needs/Chronic Illness/ Any allergies.
4. SC/ST/OBC certificate of the child (if applicable).
5. Proof of residence (Aadhaar card /Voter Identity Card/DrivingLicense/Latest Electricity Bill./ Latest Telephone Bill (Any one)
6. Self-Attested income certificate of parents.
7. Certificate of the highest educational qualification of father and mother.
8. Recent passport size coloured photograph of the candidate, father & mother.
9. Original certificate to be brought at the time of admission, for verification.
10. In case TC is not submitted during admission, undertaking for the same must be submitted by the parents.
11. Admission will be based on merit list and availability of seats.
12. Copy of previous school records/transcripts/test reports/school leaving certificates (where applicable).
13. Medical Fitness Certificate with Blood group issued by a registered medical practitioner (not Below MBBS Reg.).
14. A copy of the Vaccination Records/Booklet.
15. For special cases parents have to produce the Affidavit of 1st Class Magistrate.

Important Notes

1. Application Forms should be submitted as early as possible as seats are limited.
2. The Application Form should be submitted along with the one-time, non-refundable admission fee. All fees deposited are non-refundable.
3. All the supporting documentation listed above should be submitted at the time of admission.
4. Documentation can be couriered, faxed or scanned (self-attested) to the Admissions Office. (*Advance permission required).



UNDERTAKING FROM PARENTS/GUARDIAN

To the Principal,

1. I/we desire to enroll (full name of candidate)
as a student of the **BCMI School**. If this application is successful, I/we hereby agree to the following conditions of enrollment:
2. I/we agree to understand, accept and support the Philosophy and Mission of the School and be bound by the rules governing the School, the authority of the Principal and the Board of Management of the School.
3. I/we agree that the School reserves the right, following admission, to discontinue the enrolment of a student at any time if it becomes evident that the School was misinformed regarding any application documentation or it becomes evident that the School does not have the resources to address successfully the individual needs of that student.
4. I/we have read and fully understood the terms and conditions listed in the Fee Schedule for the current academic year. I/we agree that for the payments of fees, we are jointly (together) and severally (alone), liable, regardless of whether a letter from a company or organization is provided clearly accepting its full liability for fee payments.
5. I/we agree to pay all fees as detailed on fee invoices and I/we understand that the non-payment on or before the requested date excludes the student from attending BCMI School. It is our obligation to ensure the fees due are paid on time.
6. I/we agree to accept and be bound by the rules governing health and medical requirements for the safety of all students and faculty at the school. It is our obligation to ensure that evidence of required medical examinations, along with evidence of required immunizations are provided to the School within the stipulated period. I/we understand and accept that students may be required to undergo further medical emergency and/or safety precautionary measures during times of disease outbreak, or where medical investigative measures are deemed necessary by school policy or the Principal.
7. I/we agree that the School has a position in "loco parentis" and as such the teacher can exercise on behalf of parents, such discipline they regard as necessary or expedient for the student in accordance with the guidelines set down in the School's discipline policy.
8. I/we agree the School may at its discretion, suspend or terminate a student's enrolment for failure to comply with the conditions of this Agreement, as well as for other serious breaches of the School's rules and regulations.
9. I/we agree that the School is not liable for any loss or damage to the student's personal belongings.



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10. I/we agree to allow my/our children, to involve themselves in all of the School's activities, including excursions/field trips arranged by the School.
11. I/we agree that in the case of an emergency, the school is permitted to give appropriate medical attention and/or treatment.
12. I/we agree to have our contact details published in the school directory unless otherwise notified by us in writing to the School.
13. I/we agree that student photographs, images and recordings can be used for school marketing materials.
14. I/we do hereby undertake to indemnify and save harmless the School, management and staff in respect of any liability arising in consequence hereof and further undertake to obtain insurance cover for our said child and when necessary, and in particular in respect of travel and official school activities, against all risks.
15. Fees once paid are not returnable/refundable or transferrable.

Signature of Mother

Signature of Father/Guardian

Date:

Place:

Correct entries from the Admission Forms to Admission and Withdrawal Register have been made on page no.: on date:

Signature of the Principal

*In case, student is from other board, Transfer Certificate should be countersigned by the Competent Authority.

For further information, please contact our admissions office.

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